



ANNUAL VESTRY MEETING

To be held on Sunday 24 July 2022 at 11.30am

A G E N D A

- 1 . Election of Secretary to Meeting
2. Apologies for Absence
3. Minutes of Meeting held on 4 July 2021
4. Election of Churchwardens
5. Churchwardens' Annual Report

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5. Churchwardens' Annual Report

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ANNUAL VESTRY MEETING

**Minutes of meeting held on Sunday 4 July 2021 at 11am
St. Nicholas Centre, Bedhampton**

IN ATTENDANCE:

Revd. Max Cross and 38 Parishoners [together with attendees by Zoom]
Max welcomed everyone to the meeting and confirmed that, due to Covid restrictions, the proceedings would be much reduced in timescale to meet legal requirements.

1 ELECTION OF SECRETARY TO THE MEETINGS

Marie Payne was appointed as Secretary to the meetings
Proposed: Max Cross Seconded: Tracey Smith

2. APOLOGIES FOR ABSENCE

Apologies were received from:
Pam Hasted; Peter Hirsch; Catherine Langhorn; Ann Partridge; Janice Stott

3. MINUTES OF MEETING HELD ON 11 OCTOBER 2020

The Minutes of the meeting held on 11 October 2020 as circulated to the meeting were unanimously APPROVED.

4. ELECTION OF CHURCHWARDENS

Ann Partridge and Roger Matthews were re- elected as churchwardens
Sandra Matthews and Tracy Smith were re-elected as deputy churchwardens.
Proposed: Max Cross Seconded: Suzy Cross

Unanimously APPROVED

5. CHURCHWARDENS' ANNUAL REPORT

Roger gave an overview of the changes to church life after the introduction of lockdown in March 2020. Whilst the report highlighted how full the church calendar had been in 2019, in contrast, 2020 became the year which brought about unprecedented change : church buildings were closed, something which had not happened in 800 years, firstly between March and September and then again, following the introduction of the second lockdown in December. Church services were held on-line and the Churchwardens noted how fortunate the Parish was to have a Rector who was able to provide this valued resource which not only allowed us to continue to worship together as a church family but also enabled others from further afield to join in our proceedings.

On behalf of the meeting, Roger went on to thank Mike Case for the unstinting work and support he had provided throughout the year to ensure Parish finances remained strong, enabling us to meet our financial commitment to the Diocese in full payment of the Parish Share and also to Marie Payne for her work as PCC secretary.

The meeting also noted the outstanding contribution which Roger and Gill Matthews had made in bringing children's work to the fore in Bedhampton. Messy Church was relaunched and, for two sessions at the beginning of the year, was so successful. Sadly this was put on hold after the introduction of lockdown in March but it is hoped that this will re-start later in 2021. Notwithstanding the closure of the churches, Roger and Gill were instrumental in organising a wonderful Nativity scene at Christmas around the grounds of St Thomas Church and, again in 2021, the Easter Story and sincere thanks were conveyed to all those who helped, not only in the construction and decoration of the figures and in providing the on-line story but all the behind-the-scenes work necessary to put this on and which really put Bedhampton Parish on the map.

Roger went on to note that, sadly, the year had also brought the loss of several valued members from our church community and gave thanks for their support over the years.

He highlighted that, whilst it had not been possible to hold the usual fund-raising events, people in the Bedhampton community had continued to offer help in many ways, without which the Parish could not function and he conveyed sincere thanks to all who had given so much of their time in this regard.

He concluded by thanking Max for all he had done during this very difficult time in ensuring that our church family were able to continue to worship together and, to Suzy, for the indefatigable support she had given to Max to enable him to continue God's work in the Parish.

There being no further business, the meeting concluded at 11.30am

A P C M
CHURCH WARDENS REPORT
2021

Good morning, and my apologies for both Roger and myself being absent, as the change of date coincided with our holidays.

During the last two years Church services and Churchwarden meetings were having to be held on line as our Churches were closed.

The ladies of the Mothers' Union arranged to do bunches of daffodils for mothering Sunday; and these were distributed at the door of St Nicholas' for the families to come and collect.

March 29th the 'Rule of 6' outdoors came into effect, which meant we could meet up with friends and our church family. Who would have thought that our Home Groups would be held in gardens all wrapped in coats and scarfs' a virus was not going to beat us!

April 17th was a significant day, which was the funeral of the Duke of Edinburgh, and how sad it was to see our Queen, a lonely figure sat alone obeying all the rules!

April 19th, we had the first zoom interviews for our new administrator and then a face to face with the short-listed candidates; after which our Debs became our new Administrator.

24th April there was the wedding of Nigel and Rebecca Vosper, albeit with limited guests.

May 10th, we held our Churchwarden meeting in the garden of the Rectory, so lovely to see each other face to face!

May 17th a milestone arrived that we could meet in groups of 30 albeit still outdoors.

May 23rd Pentecost, we held our first church service., bearing in mind during the whole of this year the Wardens and Alec were sanitising the church!

August 29th there was a Bar-B-Que held in the Rectory Garden in lieu of the PCC awayday.

October 10th was our Harvest Festival; all proceeds being given to the Beacon Food Bank, again lovely to see our uniformed groups joining us.

October 16th Nigel and Rebecca Vosper renewed their vows with a much bigger congregation where we could all celebrate with them, in more ways than one!

December 19th, we had Carols by Candlelight; again, it was lovely to see the church full once more, and the collection sent to the Rowans Hospice.

During December we had the Christmas Gazebos at St Nicholas, which again took a lot of hard work on the part of Roger & Gill Matthews. Also, we had the nativity story around St Thomas' once again, which has been appreciated by many in the community.

I think that we would all agree that the hard work that Gill and Roger have put in over the years with Messy Church has been a huge success and has brought many children into the Kid Zone.

Thanks must go to Marie who had to endure meetings on zoom and trying to take minutes; no mean feat. We knew she could do it!

Our thanks also must go to Catherine for doing the Safeguarding for the Parish. It has been really hard work for her as she more or less had to start from scratch. Sadly, she is retiring from this position but she has left it in a good position for the next person to take it on. If there is anyone sitting out there, or you know of anyone who would like to take over from Catherine it would be really appreciated and I am sure Catherine would be willing to show you the ropes!

Last but not least our thanks go to Debs and Jackie Mason who has had several arduous months to take up the mantle of Treasurer after sadly losing Mike. It has been a task that no one could have foreseen, but they have come up trumps. Next year should be a little easier for them!

There are many people in the Bedhampton community who work hard for the Church in organising and running events like the Summer Show and the Christmas Fair. Our thanks must go to Chris and Steve Miller and their committee. Again, without their help these functions would be unable to run.

Sadly, we have lost several people within our Church and Community family, those being: George Gadsby, Olive Sheasby, Pat Jay, David Milligan, Pam Facer, Maggie Bishop, Bernard Stanley and Mike Case. May we hold them and their families in our prayers.

Finally, our thanks must go to Suzy for supporting Max, and to them both for supporting the two Churches during these difficult times.

I am sure you would like to join me in applauding them all.

Thank you.

**Ann & Roger
Churchwardens.**



ANNUAL PAROCHIAL CHURCH MEETING
Meeting to be held on Sunday 24 July 2022 12.noon
in St Nicholas Church Centre

A G E N D A

- 1. Apologies for Absence**
- 2. Minutes of Meeting held on 4 July 2021**
- 3. Presentation of Accounts for year ended 31 December 2021**
- 4. Appointment of Independent Examiner**
- 5. Elections**
 - Parochial Church Council [PCC]**
Elaine Pearce Jacqueline Mason

 - Deanery Synod**
Sandra Matthews Colin Hawkes

 - Stewards:**

| | | |
|------------------|------------------|----------------|
| Kim Day | Karen Fairley | Suzy Cross |
| Pam Hasted | Christine Hirsch | Peter Hirsch |
| Alyson Johnstone | Sandra Matthews | Marion Machell |
| Christine Mayes | Ann Partridge | Roy Payne |
| Marie Payne | Elaine Pearce | Nicky Quick |
| Tracy Smith | Vicki Spencer | Sue Tate |
| Vanessa Wallis | Paddy Williams | |
- 6. Parish Reports**
 - To note:
 - Deanery Synod*
 - Safeguarding*
 - World Mission Committee*
 - Mother's Union*
 - St Thomas Fabric Committee*
 - Verger for St Thomas*
- 7. Any Other Business**
- 8. Rector's Comments and Closing Prayers**

ANNUAL PAROCHIAL CHURCH MEETING
Minutes of a Meeting held on Sunday 4 July 2021 at 11.30am
At St Nicholas Centre, Bedhampton

IN ATTENDANCE:

Revd. Max Cross and 38 parishoners [together with attendees by Zoom]

1. APOLOGIES FOR ABSENCE

Apologies were received from:

Pam Hasted; Peter Hirsch; Catherine Langhorn; Ann Partridge; Janice Stott

2. MINUTES OF MEETING HELD ON 11 OCTOBER 2020

The Minutes of the Meeting held on 11 October 2020 as circulated were unanimously APPROVED

3. PRESENTATION OF ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

Copies of the Finance Report, Independent Examiner's Report and accompanying financial statements were circulated to the meeting. Max thanked Mike for the work he had undertaken during such difficult times both within the Parish and on a more personal level in ensuring the Parish finances were in a strong position .

In providing an overview of the accounts Mike highlighted that arising from the closure of church buildings due to Covid restrictions there had been big reductions in fund raising, wedding and funeral fees and St Nicholas Centre lettings. These reductions in income had, however, been considerably offset by savings on expenditure on maintenance, heating and staff salaries. He thanked Max for taking on much of the administrative work following the resignation of the Parish Administrator in August 2020 which he had continued until May 2021 following the appointment of Deb Vears.

General Account

Income

The mainstay of our income for 2020 was from committed giving and additional generous donations which totalled £86,931 and Mike thanked everyone for their unwavering support.

Additional income was received from tax recovery, charitable and trading activities which together with investments and legacies resulted in total income of £104,535.

Expenditure

Payment for the Parish Share for 2020 was £57,948 which showed only a small increase of £863. Other costs included clergy expenses, running costs for both churches, education, outreach and administration bringing the total expenditure to £101,435.

- Designated Fund

Mike confirmed that an amount of £62,823 had been authorised for the major works to be undertaken in the refurbishment of the toilet block and roof repairs at St Nicholas. The fund, however, remained stable with donations of £4,112 and a legacy of £6,341 from the

Estate of Anthony Whittle, which had helped to offset the initial cost of £7,489, representing architects' fees, from these monies. In addition, the porch at St Thomas Church had been refurbished and redecorated at a cost of £2,530.

- **Restricted Funds**

Restricted fund stood at £25,446 and showed an increase of £3,230 for the year. A transfer of 5% allocation to World Mission Fund amounted to £3,264 and a very generous donation from Bedhampton Charitable Trust of £5,000 was made available for the Rector's Fund which was used to assist those in need in the parish during lockdown.

- **Investment Policy**

Funds totalling £87,655 and not required for immediate use are deposited with the Church of England Deposit Account and the Hampshire Trust Bank.

Mike confirmed that the year ended with a surplus of £100 which, given the very difficult circumstances, was quite remarkable. He concluded by offering sincere thanks to Tony and Christine Mayes, the cash team for their continued hard work and support.

Max noted that there was a problem with the audio function on zoom and confirmed that if anyone had a query on the accounts this would be dealt with at the next PCC meeting.

It was proposed that the accounts for 2020 be approved.

Proposed : Mike Case

Seconded : Sandra Matthews

Unanimously APPROVED

4 APPOINTMENT OF INDEPENDENT EXAMINER

On behalf of the meeting Mike expressed his thanks to Peter Nicholls for his kindness and continued support given to the Parish completely free of charge which resulted in a considerable saving and was very much appreciated particularly at this time of restrictions.

It was proposed that Peter Nicholls be reappointed to the post of Independent Examiner.

Proposed: Mike Case

Seconded: Alyson Johnstone

Unanimously APPROVED

5. ELECTIONS

- ***Parochial Church Council [PCC]***

Max expressed his thanks to those members of the PCC who were stepping down: Mike Turner; Pam Facer; Peter Hirsch [resigned earlier in the year] Mike Case [served two years]

There were five nominations for the vacancies to be filled as follows;

- **Gill Matthews**

Proposed : Suzy Cross

Seconded: Nicky Quick

- **Christine Hirsch**

Proposed : Ann Partridge

Seconded: Suzy Cross

- Michael Case [one year outstanding vacancy]

Proposed: Sandra Matthews Secoded: Ann Partridge

- Margaret Payne

Proposed : Patricia Williams Secoded: Ann Partridge

Michael Tritton

Proposed : Elaine Pearce Secoded: Kim Day

All unanimously APPROVED

- **Deanery Synod**

Colin Hawkes

Proposed: Max Cross Secoded: Marie Payne

Sandra Matthews

Proposed: Max Cross Secoded: Marie Payne

Unanimously APPROVED

- **Stewards**

Linda Brown

Kim Day

Pam Hasted

Alyson Johnstone

Bridget Main

Denise Milligan

Roy Payne

Sue Tate

Alan Thompson

Paddy Williams

Mike Case

Karen Fairley

Christine Hirsch

Sheila Jones

Sandra Matthews

Ann Partridge

Elaine Pearce

Tracey Smith

Sue Thompson

Suzy Cross

Margaret Harckham

Peter Hirsch

Marion Machell

Christine Mayes

Margaret Payne

Nicky Quick

Vick Spencer

Vanessa Wallis

Unanimously APPROVED

6. PARISH REPORTS

The number of Parish Reports were reduced this year in light of the restrictions on church activity but the reports for Mothers Union and World Mission Committee as circulated were received and NOTED. The number standing on the Electoral Roll at year end was 118.

7. ANY OTHER BUSINESS

There was no other business

8. RECTOR'S CLOSING COMMENTS

Max began his summing up by offering his heartfelt thanks to everyone for their support over the past year and stressed that, due to the restrictions and lack of church activity, his report would be shorter but he hoped that, next year, would see a return to normal proceedings with celebrations in praise and thanks to God for all he has done.

Whilst it is appreciated that the past 18 months have been difficult it is now time to move forward and continue our mission with the four areas of children, prayer, small groups and invite.

- ***Children***

Gill Matthews has been elected to stand on the PCC and represent children to strengthen our foundation and commitment to children and families. It will be the first item on the agenda of any management meetings. It is hoped that Messy Church can restart in October and Fun Club is refocusing. Sunday groups for children will also return but to achieve these aims more willing hearts are needed to meet these commitments.

- ***Small Groups***

As part of our new way of working there will be greater emphasis on small church and small groups. This is particularly relevant as we move to closer working with Revd. Jonathan and his team at Leigh Park. Max invited anyone who has an interest in taking this forward to contact him.

- ***Invitational***

Max reiterated his comments in his report of 2019 that if we each invite one person a month to any of our church activities we will grow and, in five years, be five times the size we are now.

- ***Prayer***

All the work of our church is underpinned by prayer. Max challenged everyone to join him in prayer at 8am on Wednesday mornings, either on zoom or in private. He thanked Linda Brown for her work on the Prayer Line .

He concluded by reminding the meeting of what Jesus said to St Peter about God's church :

.....'I will build my church and the gates of Hades will not overcome it.....'

Without prayer we can do nothing but by praying to God we can do all things.

There being no further business the meeting concluded at 12.37pm



ANNUAL REPORT

And

FINANCIAL STATEMENTS

Of the

PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2021

Incumbent :

Reverend Max Cross

Registered Charity:

1131734

Bank:

Lloyds, West Street, Havant

Independent Examiner:

P.A.Nicholls MBE MAAT

5 Nursery Road

Havant PO9 3BG

Independent Examiner's Report to the members/trustees of the Parochial Church Council of St Thomas' Church with St Nicholas' Church Centre, Bedhampton

I report on the accounts of the Charity for the year ended 31 December 2021, which are set out in pages 1 to 7 and accompanying notes.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees for any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than in any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed on Original

P A Nicholls MBE MAAT
5 Nursery Road
Havant
Hants PO9 3BG

22 June 2022

THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS WITH ST NICHOLAS
STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31ST DECEMBER 2021

| | <i>Note</i> | Unrestricted £ | Restricted £ | Total Funds | |
|--|-------------|-------------------|-----------------|------------------|------------------|
| | | | | <u>2021</u> £ | <u>2020</u> £ |
| INCOME FROM | | | | | |
| Donations and grants | 2 (a) p.4 | 68,765 | 50,738 | 119,503 | 86,931 |
| Charitable activities | 2 (b) | 13,948 | 0 | 13,948 | 8,693 |
| Other trading activities | 2 (c) | 4,091 | 350 | 4,441 | 1,827 |
| Investments | 2 (d) | 137 | 3 | 140 | 743 |
| Legacies | 2 (e) | | | | 6,341 |
| TOTAL | | <u>86,941</u> | <u>51,091</u> | <u>138,032</u> | <u>104,535</u> |
| EXPENDITURE ON | | | | | |
| Raising funds | 3 (c) p.5 | 170 | 0 | 170 | 0 |
| Grants | 3 (a) | 460 | 2,500 | 2,960 | 2,990 |
| Church activities | 3 (b) | <u>89,343</u> | <u>9,611</u> | <u>98,955</u> | <u>98,445</u> |
| TOTAL | | <u>89,973</u> | <u>12,111</u> | <u>102,085</u> | <u>101,435</u> |
| NET INCOME (EXPENDITURE) | | (3,033) | 38,980 | 35,947 | 3,100 |
| TRANSFERS | | | | | |
| Allocation to the World Mission Fund | | (3,078) | 3,078 | | |
| Open church/catering/choir to general fund | | 2,243 | (2,243) | | |
| NET MOVEMENT IN FUNDS | | (3,868) | 39,815 | 35,947 | 3,100 |
| <u>BALANCES BROUGHT FORWARD 31 Dec 20</u> | | 84,723 | 25,446 | 110,169 | 107,069 |
| <u>BALANCES CARRIED FORWARD 31 Dec 21</u> | | <u>80,855</u> | <u>65,261</u> | <u>146,116</u> | <u>110,169</u> |

PAROCHIAL CHURCH COUNCIL OF ST. THOMAS WITH ST. NICHOLAS

BALANCE SHEET AS AT 31st DECEMBER 2021

| | <i>Note</i> | <u>2021</u> | <u>2020</u> |
|---|---------------|----------------|----------------|
| | | £ | £ |
| FIXED ASSETS | | | |
| Tangible fixed assets | | Nil | Nil |
| Investment assets | | Nil | Nil |
| CURRENT ASSETS | | | |
| Debtors | <i>8 p 7</i> | 3,362 | 4,075 |
| Short-term deposits | | 87,676 | 87,655 |
| Cash at Bank and in hand | | <u>59,677</u> | <u>24,888</u> |
| | | 150,715 | 116,618 |
| LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR | | | |
| | <i>10 p 7</i> | (4,599) | (6,449) |
| NET CURRENT ASSETS | | <u>146,116</u> | <u>110,169</u> |
| NET ASSETS | <i>8 p 7</i> | <u>146,116</u> | <u>110,169</u> |
| FUNDS | | | |
| Unrestricted | | 80,855 | 84,723 |
| Restricted | <i>6 p 7</i> | <u>65,261</u> | <u>25,446</u> |
| | | <u>146,116</u> | <u>110,169</u> |

Approved by the Parochial Church Council on..... and signed on their behalf by:

PCC Chairman The Rector

Church Wardens

The accounts and notes on pages 3 to 7 form part of these accounts.

1. ACCOUNTING POLICIES

The financial statements are prepared under the historic cost convention (as modified by the revaluation of fixed asset investments) and in accordance with applicable accounting standards: The Charities Statement of Recommended Practice Effective 2019 and the provisions of the Charities Act 2021.

Significant policies adopted are:

Funds

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Restricted funds represent bequests, donations, grants or monies raised for a specific object. The funds may only be expended on the specific object for which they were given.

Income

Planned Giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends and interest are accounted for when receivable. All other income is recognised when it is receivable. All incoming resources are accounted for gross unless the costs are immaterial.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross

Fixed assets

Consecrated and beneficial property is excluded from the accounts by s.10 of the Charities Act 2011.

No value is placed on St. Nicholas Church Centre or on movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers these to be inalienable property. All expenditure incurred during the year on consecrated or beneficial buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Equipment used within the church premises is depreciated on a straight line basis over its useful life. Individual items of equipment with a purchase price of £3,000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

2. INCOME FROM

| | Unrestricted | Restricted | Total Funds | |
|--|----------------------|----------------------|-----------------------|-----------------------|
| | £ | £ | <u>2021</u> | <u>2020</u> |
| | | | £ | £ |
| (a) <u>DONATIONS AND GRANTS</u> | | | | |
| Planned giving | 48,130 | | 48,130 | 54,212 |
| Income Tax Recovery | 14,538 | | 14,538 | 14,603 |
| VAT claim | 1,417 | | 1,417 | |
| Collections (open plate) at all services | 4,495 | | 4,495 | 3,942 |
| Donations/ Appeals | 161 | 40,738 | 40,899 | 14,150 |
| Grants | 24 | 10,000 | 10,024 | 24 |
| Legacies | | | | 6,341 |
| | <u>68,765</u> | <u>50,738</u> | <u>119,503</u> | <u>93,272</u> |
| (b) <u>CHARITABLE ACTIVITIES</u> | | | | |
| Church Centre Lettings | 6,459 | | 6,459 | 4,560 |
| St Thomas Lettings | 0 | | 0 | 0 |
| Parish Magazine Subscriptions | 1,148 | | 1,148 | 1,400 |
| Fees | 6,341 | | 6,341 | 2,733 |
| | <u>13,948</u> | | <u>13,948</u> | <u>8,693</u> |
| (c) <u>OTHER TRADING ACTIVITIES</u> | | | | |
| Summer Show | 1011 | | 1011 | 0 |
| Christmas Fayre | 663 | | 663 | 0 |
| Magazine Adverts | 1645 | | 1645 | 1,085 |
| St Nicholas Flicks | 358 | 110 | 468 | 288 |
| Café | 415 | | 415 | 189 |
| Friends of St Thomas | 0 | 240 | 240 | 265 |
| | <u>4,091</u> | <u>350</u> | <u>4441</u> | <u>1,827</u> |
| (d) <u>INVESTMENTS</u> | | | | |
| Dividends and Interest | 137 | 3 | 140 | 743 |
| <u>TOTAL</u> | <u><u>86,941</u></u> | <u><u>51,091</u></u> | <u><u>138,032</u></u> | <u><u>104,535</u></u> |

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

3 EXPENDITURE ON

| | Unrestricted | Restricted | Total Funds | |
|---|----------------------|----------------------|-----------------------|-----------------------|
| | £ | £ | <u>2021</u> | <u>2020</u> |
| | | | £ | £ |
| (a) <u>GRANTS TO CHARITIES</u> | | | | |
| Missionary and charitable giving | | | | |
| Church overseas | | | | |
| Missionary Societies | | 500 | 500 | 500 |
| Relief and development agencies | 460 | 1,000 | 1,460 | 1,100 |
| Home missions and other church societies | | 500 | 500 | 250 |
| Secular charities | | 500 | 500 | 1,140 |
| | <u>460</u> | <u>2,500</u> | <u>2,960</u> | <u>2,990</u> |
| (b) <u>CHURCH ACTIVITIES</u> | | | | |
| Ministry: Diocesan Parish Share | 58,442 | | 58,442 | 57,948 |
| Clergy expenses/Rectory | 3,057 | | 3,057 | 890 |
| Churches: Services cost | 5,181 | 2,056 | 7,237 | 3,157 |
| Office refurbishment | | | | 490 |
| Building repairs and renewals* | 2,519 | | 2,519 | |
| St Thomas: Building running costs/Utilities** | 2,116 | | 2,116 | 3,504 |
| Churchyard Upkeep | 0 | | 0 | 27 |
| Major Expenditure: | 0 | | 0 | 0 |
| Porch | 0 | | 0 | 2,530 |
| Masonry Repairs | | 6,533 | 6,533 | 3,678 |
| Keyboard | 0 | | 0 | 1,525 |
| St Nicholas: Building running costs/Utilities** | 7,934 | | 7,934 | 8,424 |
| Major Expenditure: | 1,176 | | 1,176 | 0 |
| Refurbishment | | 1,022 | 1,022 | 7,489 |
| Tree work and Sound system | 901 | | 901 | 711 |
| Education/Training/Pastoral | 156 | | 156 | 436 |
| Outreach | 0 | | 0 | 490 |
| HSDC printing | 1,283 | | 1,283 | 1,337 |
| Gifts | 300 | | 300 | 0 |
| Administration Costs | 6,278 | 0 | 6,278 | 5,809 |
| | <u>89,343</u> | <u>9,611</u> | <u>98,955</u> | <u>98,445</u> |
| (c) <u>COST OF GENERATING FUNDS</u> | | | | |
| Summer Show | 170 | | 170 | 0 |
| Christmas Fayre | 0 | | 0 | 0 |
| | <u>170</u> | | <u>170</u> | <u>0</u> |
| <u>TOTAL</u> | <u><u>89,973</u></u> | <u><u>12,111</u></u> | <u><u>102,085</u></u> | <u><u>101,435</u></u> |

* In 2020 figures were shown here**

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

4 STAFF COSTS

| | <u>2021</u> | <u>2020</u> |
|----------|--------------|--------------|
| | £ | £ |
| Salaries | <u>6,813</u> | <u>5,127</u> |
| | <u>6,813</u> | <u>5,127</u> |

5 RESTRICTED FUNDS

| | <u>BALANCE</u> | <u>IN</u> | <u>USED</u> | <u>BALANCE</u> |
|--|-----------------|---------------|-----------------|-----------------|
| | <u>31/12/20</u> | | | <u>31/12/21</u> |
| | £ | £ | £ | £ |
| <u>Church Funds</u> | | | | |
| World Mission | 2,448 | 3,078 | (2,500) | 3,026 |
| Moorey Churchyard Fund | 1,764 | | | 1,764 |
| Open Church | 1,394 | | (1,394) | 0 |
| Home Communion Sets | 206 | | | 206 |
| Catering | 139 | | (139) | 0 |
| Legacy A Burgess St Thomas Restoration | 2,009 | | (943) | 1,066 |
| FROST St Thomas Restoration | 5,350 | 240 | (5,590) | 0 |
| Bequest I Burrows For Altar Cloths | 979 | | | 979 |
| Refurbishment fund | 5,403 | 47,773 | | 53,176 |
| Rector's Fund | 5,044 | | | 5,044 |
| Sub Total Church Funds | <u>24,736</u> | <u>51,091</u> | <u>(10,566)</u> | <u>65,261</u> |
| <u>Other Funds</u> | | | | |
| Choir | 710 | | (710) | 0 |
| <u>Total All Restricted Funds</u> | <u>25,446</u> | <u>51,091</u> | <u>(11,276)</u> | <u>65,261</u> |

*Reconfigured restricted funds

| | |
|--------------------|-------|
| World Mission | 3026 |
| St Thomas Fabric | 4015 |
| St Nicholas Fabric | 53176 |
| Rectors Fund | 5044 |

| | |
|-------|--------------|
| Total | <u>65261</u> |
|-------|--------------|

PAROCHIAL CHURCH COUNCIL OF ST. THOMAS WITH ST. NICHOLAS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

6 FIXED ASSETS

| | <u>2021</u> | <u>2020</u> |
|-----------------------|-------------|-------------|
| | £ | £ |
| Tangible Fixed Assets | Nil | Nil |
| Investment Assets | Nil | Nil |

7 ANALYSIS OF NET ASSETS BY FUND

| | <u>Unrestricted</u> | <u>Restricted</u> | <u>2021</u> | <u>2020</u> |
|--------------------------|---------------------|-------------------|----------------|----------------|
| | £ | £ | £ | £ |
| Fixed assets investments | | | | |
| Current assets | 85,454 | 65,261 | 150,715 | 116,618 |
| Current liabilities | <u>(4,599)</u> | <u> </u> | <u>(4,559)</u> | <u>(6,449)</u> |
| | <u>80,855</u> | <u>65,261</u> | <u>146,116</u> | <u>110,169</u> |

8 DEBTORS

| | <u>2021</u> | <u>2020</u> |
|-----------------|--------------|--------------|
| Tax Recoverable | 3,362 | 3,628 |
| Prepayments | | 352 |
| Other debtors | | 95 |
| | <u>3,362</u> | <u>4,075</u> |

9 LIABILITIES: DUE WITHIN ONE YEAR

| | <u>2021</u> | <u>2020</u> |
|----------------------------------|--------------|--------------|
| Deferred income | | 765 |
| Creditors for goods and services | | 3,241 |
| Other creditors | 4,559 | 2,443 |
| | <u>4,559</u> | <u>6,449</u> |

Havant Deanery Synod

The Deanery Synod met 5 times in 2021 – on Zoom in January, March and June – and in person in September and November. It was good to meet in person from September and to worship with the new Deanery Band, leading the meeting, held at Hart Plain Church in November.

The main item of business at Deanery Synod has been the Havant Deanery Plan. This, in response to the Diocese asking what thriving could look like for parishes in the future, and at the same time facing up to current financial challenges. The plan has been paused since September in response to feedback from a number of Diocese.

Another key point of Synod business was the report on the 40th Anniversary of the Inter-Diocesan West African Link (IDWAL) between Portsmouth and Ghana. Angela Herring, the IDWAL representative for Havant Deanery, spoke of her latest visit to Koforidua.

The Deanery Synod fosters a sense of community and interdependence amongst the parishes, and this promotes the whole mission of the church: pastoral, evangelical, social and ecumenical.

Members of the Deanery Synod come from the House of Clergy and the House of Laity (or Lay representatives) of each parish.

This year, we are 2 years into the 3 year life of the present Deanery Synod.

In 2023, 2 new lay representatives will need to be elected at the APCM, based on our present electoral roll numbers.

Sandra Matthews

SAFEGUARDING REPORT FOR ANNUAL PAROCHIAL MEETING APRIL 24th 2022

Over the last 2 years we have continued to ensure we follow the House of Bishop's Promoting A Safer Church Policy. In January this year, a new Safeguarding Learning and Development Framework was introduced by the Church of England which we must follow.

To achieve this, we need to ensure we are following guidance in the following areas:

- Disclosure and Barring Service (DBS) checks for all parish volunteers and employees
- Safeguarding training
- Safer Recruitment policy
- Risk Assessments
- Hall Hirers Agreement
- Record Keeping

DBS

All new volunteers and employees are referred to me and following the guidance, DBS applications processed where needed. The guidance has recently changed in relation to those working with children and the renewal date. The Diocese has stated DBS checks now need to be renewed every 3 years, not 5.

The number of people requiring DBS has reduced over the last 2 years, currently we have 37.

Safeguarding Training

There has been a review of the training requirements since the introduction of the new policy in January 2022. COVID interrupted training but now more courses are available online which is useful. Face to face courses can be arranged for groups where online training is not accessible. Despite the limitations of COVID, over 30 courses have been completed, mainly Foundation and Domestic Abuse. As it is 3 years since I became PSO, this year will see a significant number of people requiring refresher training.

Safer Recruitment

An important part of the Safer Church Policy is to recruit safely. A DBS check alone is not enough. The Safer Recruitment Policy has been introduced and adhered to. New job/role descriptions are being written which will greatly assist in ensuring we have adequate checks in place and the correct training is done.

Risk Assessments

It is necessary to perform these for all church groups and this is currently ongoing.

Hall Hirer's Agreement

This is being reviewed to ensure anyone using the hall has a satisfactory Safeguarding Policy in place.

Record Keeping

To achieve all the above and follow progress, we have set up a secure system for storing the information electronically. This is regularly updated and reviewed.

Safeguarding Dashboards

These have been designed to make life simpler for parishes. It is a mandatory requirement for the PCC to approve an Action Plan and the Dashboard enables one to be easily produced. The dashboard has assisted me in producing several policy documents which confirm we are following guidance.

We will continue to strive to ensure we maintain a safer environment for our children, young people and adults. Many thanks to everyone for their help, co-operation, and support.

Catherine Langhorn

MOTHERS' UNION ANNUAL REPORT
JANUARY TO DECEMBER 2021

During the year there were various instructions that came in to being, which we had to abide by as to what we could do and could not do. We could not meet in large groups so MU was still on hold as in the previous year.

Mothering Sunday was looming so a few of us gathered and made up some bunches of daffodils for children to come and collect from St Nicholas' on the Saturday. Unfortunately, it was not as successful as we would have liked it to have been, but some mothers were happy recipients.

We did eventually hold our Annual service in August at St Thomas' with tea afterwards in the Parish room. Some of us went to St Thomas' for the Harvest Festival service in October and, also in October, we were able to hold our annual coffee morning, which went very well. In November, we had a Beetle drive with our friends from Trefoil which brought some much needed laughter into our lives! December, arrived and we had our Christmas meal at The Castle and our thanks to Christine Mayes and her daughter Sarah for arranging this. Superb food, and at long last we felt a bit of normality had returned.

Our membership remains quite strong but it is with sadness that I report our friend, Pat Jay, sadly passed away on 26th August. Pat had been a stalwart member of MU for many years and will be much missed. .

I take this opportunity of thanking everyone for the support that we were able to give to each other during the last year and I pray, that with God's help we will be able to fulfil our 2022 programme.

Ann Partridge
Branch Leader
25th January 2021.



WORLD MISSION COMMITTEE

ANNUAL REPORT 2021

The Committee met on two occasions during the year; in June and October. Due to Covid and a further lockdown, it was not possible to hold all scheduled Mission Sundays with the result that a number of payments were not made.

Donations from the Fund were made in January [Joy for Children] and The Rowans, although this was a delayed payment from the Mission Sunday in December 2020. Further payments were made in March [Faith in Football] and May [Christian Aid]. Regrettably the Mission Sunday planned for July [Toybox] was not held and, following the sad passing of Mike Case, the Parish Treasurer, it was necessary for the PCC to take the decision that no further donations should be made until a new Treasurer was appointed and the financial position of the Fund established.. This resulted in the recommendation by the Committee to carry forward to 2022 the designated charities who were unable to benefit from their respective Mission Sundays.

In addition, one-off payments were made in May to the DEC for the India Appeal, July for the Koforidua Deanery donation and to Tearfund in September for the Afghanistan appeal.

The Committee continues to remain vigilant to their responsibilities to support charitable causes both locally and abroad and on their behalf, I would like to extend sincere thanks for the continued generosity of the Parish during this difficult time. I would also like to take this opportunity to highlight the valuable support which was given to the Committee in the management of the Fund by Mike Case over a number of years and to offer our thanks and appreciation to Deb Vears and Jacqui Mason, without whose hard work the Committee would be unable to manage the continued charitable giving of the Parish.

Roy Payne
Chair

St Thomas' Fabric Committee

Relating to Covid 19 and various lockdown measures, the FC has only met once in person since 4th January, 2020.

This meeting, on 26th February, 2022, was held to discuss matters relating to the fabric and upkeep of our ancient church and its churchyard.

We are guided by the Quinquennial Inspection report, last undertaken in July 2017, by our architect and the Archdeacon, and now due later this year.

As our churchyard is now “closed”, i.e. no more burials may take place there – HBC are responsible for the upkeep of the grounds, the trees, grass cutting and the topple test for grave stones.

The church is responsible for the Ashes Plots and the Memorial Garden.

The church

Statutory measures have still been commissioned during the past 2 years:

- Church insurance levels have been checked;
- Our two gas boilers have been serviced;
- Fire extinguishers have been checked by Fire Protection Service;
- Repairs to stonework (buttresses and windows) on the south elevation – re-fixing of the granite kerb on the Memorial Garden Celtic cross – all by specialist stone masons in February 2021.

A longer report for the 2023 APCM will be expected following the Quinquennial Inspection.

Sandra Matthews

Vergers at St Thomas'

What a strange time it has been since the start of the pandemic. Thinking back, I had my dear friend Janice to share services with, six general cleaning teams and four brass cleaning teams – now all gone.

On the positive side, my stalwart team of open church ladies (including Max as an honorary lady and Kim as my Bin Girl) have faithfully opened and closed St Thomas' for visitors – a vital piece of fellowship as people love the place and find it restful to the spirit.

Four other sets of people are worth a mention: Paddy Williams for her Holy Communion laundry service – at very reasonable rates – that I try to learn how to fold used linen; Alan and Sue Thompson for maintaining the Memorial Garden – even though Alan has a back problem; Val and Chris Brown who maintain the eastern end of the church; and, a lady called Christina and her sister who maintain the Ashes Plots. Together with the Norse Team who cut the grass, they all help keep the place together.

I must admit – but am not complaining – that the job of Vergers is full on with only the occasional rest when it is a joint service at St Nicholas'.

Since Covid it has been harder to find volunteers to help. We can still push the boat out with weddings, funerals and baptisms but we need that core of helpers back again.

And finally, a big thank you to Roy and Marie Payne for verging whilst I was recently on my holiday.

Alec Matthews.